

USA DANCE, Inc.

Executive Committee Meeting Agenda as of 08-23-15

Minutes of August 23, 2015 Conference Call as of 08-29-15

Call in - Uberconference 507-218-7471

Sign in <https://www.uberconference.com/secretary1>

Executive Committee Members

Yang Chen, President

Greg Warner, Senior Vice President

Vacant, National Treasurer

Marta Pascale, National Secretary

Jean Krupa, Social Dance VP

Ken Richards, DanceSport Vice President

Roger Greenawalt, DanceSport Delegate

Inna Brayer, DanceSport Delegate

Meeting called to order at 9 p.m. All seven EC members on the call by 9:15 p.m. EDT.
Quorum established.

Summary of meeting:

Minutes of January 26, 2015 EC meeting were ratified by all with a motion by Jean Krupa and a second from Ken Richards.

Minutes of April 12, 2015 EC meeting were ratified by all with a motion by Ken and a second by Greg.

Treasurer Transition Issues –

Due to cost and logistical delays of re-locating financial records, approximately 50-60 boxes, from Michael Brocks to a temporary site, the decision was made to wait until GC Member Scott Coates returns from vacation on or about August 27, 2015, to determine if he has space in his warehouse.

Approximately 10 boxes of financial records for 2013, 2014, and 2015 will be delivered directly to the auditor, once an auditor has been identified.

Yang reviewed a request from Esther Freeman for a copy of the Quickbooks file. The EC agreed that she should be provided a copy as well as Ken and Jean.

Action item – Yang will promptly provide a copy of a flash drive containing the financials to Ken who will in turn, provide copies to Esther and Jean.

Audit

Concerns regarding the recommended auditor were discussed with several issues identified:

Does the auditor audit National and Chapters or just National?

Must the auditor reside in the same state as the Treasurer or in this case, the outgoing Treasurer?

Is it better that the auditor be closer to the acting Treasurer or the incoming Treasurer?

Yang proposed moving forward with Brian Beerman to conduct the audit process as referred by the outgoing Treasurer Michael Brocks. Since there was opposition to this direction, a process will need to be put in place to identify an audit firm which will result in delays with completing the 2014 audit.

Strategic Planning

President Yang Chen shared his 3 priorities:

By laws revisions – a draft will be circulated to the GC with a goal to approve the draft at the GC meeting in September

Communication – with the help of Chapter Liaison Lee Whitney, to foster stronger ties between National and Chapter leaders. Also need to communicate strategic planning mission-vision-values, goals and tactics to leadership and members.

Fiscal Management – develop stronger fiscal responsibility, looking to the audit process for better process and the next Treasurer to put in place better internal controls.

Topics for GC meeting in September

Marta will make another call for agenda topics to be covered at the GC meeting in September. Each GC member is to submit a report to Marta no later than Friday, September 4, to be included in the GC agenda. This report is to include work from January 1, 2015 to present, goals for the remainder of 2015 and 2016, and budget requests/expectations. These reports will not be read by the author at the GC meeting. But, rather they will be a source of information and questions.

ASCAP Licensing

National Fast Dance Association will allow USA Dance to come under their National ASCAP, BMI, and SESAC licensing umbrella for a cost of \$19320 for 2015. These dollars are based on past dance attendance at chapter dances and a true-up is necessary when actual numbers are known at the start of 2016.

We expect to receive credit for fees paid to ASCAP by chapters during 2015.

Greg moves and Ken seconds contracting to National Fast Dance for ASCAP, BMI and SESAC for the remainder of 2015 and 2016. Motion carries unanimously.

O2CM

There was a discussion regarding a proposal from Mark Tabor regarding O2CM. This issue is referred to the DanceSport Council for further discussion.

The following topics will be handled via email or as part of a follow up meeting, date and time to be determined by availability of EC members.

Wally vs. USOC Update
Kellner vs. USOC Update
American Dancer Survey
Affinity Marketing
Revision of Bylaws
Revision of Policies 1. Code of Conduct 2. Conflict of Interest 3. Confidentiality 4. Reimbursement
New Policies 1. Email Policy 2. Social Media Policy

Meeting adjourned at 11:11 p.m.

Respectfully submitted,
Marta Pascale
National Secretary